



EMPLOYEE PAYROLLING PROGRAM

An effective labor risk and cost management tool for managing your company-sourced contract and temporary labor.



SUPPLEMENT your staff with ESSENTIAL talent - without the worry of adding permanent headcount.

PROGRAM SERVICE STANDARDS

We simply place your workers on our payroll and they become a Moore Staffing employee of record. The cost is significantly less than our standard rates and we bill you only for the actual hours worked.

The reduced markup allows us to take on management of risk and the associated costs so you don't have to, including:

- Administrative responsibilities and rate exposure for state unemployment insurance
- Workers' compensation insurance exposure and injury management
- Coverage under Moore's fiduciary bond policy, protecting your company against loss in the event that an employee causes damages through misconduct, dishonest or negligent action during the performance of duties
- Verifying work eligibility, processing and maintaining paperwork, including the W4 and I-9 for each employee
- Distribution of paychecks, setting up direct deposit authorization and paying all required taxes for each employee

If, after 3 months of employment, any full-time payrolled employee elects health insurance as mandated by the Affordable Care Act, the employer's share of premiums will be billed at actual cost to the hiring client company. Full time is defined as 30 or more hours per week.

If, after 3 months of employment, any Massachusetts based employee receives sick time pay as mandated by the Massachusetts Paid Sick Time law, or jury duty pay, the hours will be billed at cost and without markup to our client company.

Companies utilize Moore's payrolling program to hire former employees, interns, consultants and other company sourced staff and outsource the payroll, benefits and workers comp and state unemployment insurance risks and responsibilities.

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